

NATIONAL INSTITUTE OF DISASTER MANAGEMENT
(Govt.of India, Ministry of Home Affairs)

25.03.2026

Walk-in-Interview

For the contractual positions under the Project National Highways Climate Adaptation Policy and Guidelines (HighCAP) at NIDM, Delhi

The National Institute of Disaster Management is seeking experienced and qualified candidates for the following positions purely on contractual basis for its campus at Rohini, Delhi.

S. No.	Name of Position	No. of Position	Remuneration	Walk-in interview Date
1.	Sr. Project Associate	1	@Rs.42,000 + HRA	23.04.2026 at 12:30 PM
2.	Project Scientist –II	1	@Rs.67000 + HRA	24.04.2026 at 9:30 AM

2. (i) **Walk in Interview for the position of Senior Project Associate (SPA) in HighCAP project will be held on 23.04.2026 at 12:30 pm at NIDM Campus, Plot No. 15, Pocket 3, Block B, Sector 29, Rohini, New Delhi-110042.**

(ii) **Walk in Interview for the position of Project Scientist II in HighCAP project will be held on 24.04.2026 at 9:30 am at NIDM Campus, Plot No. 15, Pocket 3, Block B, Sector 29, Rohini, New Delhi-110042.**

3. The detailed Terms of Reference (TOR) for the above positions are attached.
4. The candidates are requested to bring their CV & their certificates and mark sheets (in original) along with valid ID proof for the Walk-in interview for verification, failing which the candidate may not be interviewed.
4. Only **30 nos. of eligible candidates** for the each position will be entertained on first come **first serve basis**.
5. **Interested candidates are requested to report at NIDM, Plot No.15, Pocket-3, Block-B, Sector-29, Rohini, Delhi - 110042 as detailed below:**

Sr. Project Associate	At 12:30 pm to 1:00 pm on 23.04.2026
Project Scientist –II	At 09:30 am to 10:00 am on 24.04.2026

6. The candidates are also required to fill/carry the application format (attached) for the interview.
7. NIDM reserves unfettered right to accept/reject any / all applications (s) without assigning any reasons thereof.
8. Depending upon the no. of candidates, NIDM may fix the shortlisting /selection criteria.
9. No TA/DA will be provided for attending the walk-in interview.

**National Institute of Disaster Management
(Ministry of Home Affairs)**

**TERMS OF REFERENCE OF Senior Project Associate (SPA)
No. of Position(s)-01**

1. Educational Qualification:

(i) Masters' Degree in Civil Engineering, Disaster Management, Environment Planning/ Engineering / Transportation Planning/Transportation Engineering or Transport highway related subject with 3 years of experience. OR

B.Tech in Civil Engineering/Transportation Planning/Transportation Engineering with 6 years' experience in area related to highway policy formulation, training & capacity building, developing modules/Case studies etc.

Experience:

- (i) More than 3 years of experience in Civil Engineering, Disaster Management, Environment Planning/ Engineering / Transportation Planning/Transportation Engineering or Transport highway related subject.
- (ii) Good writing skills in English and familiarity with computer application (MS Office, GIS, AI, ML etc.), with evidence know-how of conducting secondary research - collection and compilation of data/records, etc.
- (iii) Knowledge of the project management, NH, disaster management, climate and related issues may be preferred.
- (iv) Experience of organizing consultation workshops, meeting, training and drafting of reports/documents, etc.

Desirable:

- (i) Higher/additional qualifications (PhD) in the relevant field will be preferred.
- (ii) Experience of secondary research, developing publications and case studies/manuals/reports, etc.
- (iii) Inter-disciplinary knowledge and exposure shall be preferred.

2. Tasks to be carried out:

The Senior Project Associate shall be responsible for the following tasks:

- (i) Assist the Principal Investigator/ Project Director/Project Manager of High CAP project.
- (ii) Collect and Compile various primary and secondary data/literature needed for the development of strategies, knowledge repository and the training toolkit.
- (iii) Assist in the study/review of related documents/plans/data collected from various sources for the purpose and organise training programs.
- (iv) Assist by contribution to drafting the training module/ documents and organising training programme, etc.
- (v) Maintain the inventory of documents/resource materials, nodal officers from respective organizations/Ministries and Prepare periodic progress report and reviews.
- (vi) Assist in training and capacity development.
- (vii) Maintain confidentiality of information/documents as per instructions.

3. **Duration**

The period of engagement will be for 6-8 months and would be purely on contract basis. The engagement would be under the project and would not entail for any claim of employment with NIDM establishment or the government.

4. **Supervision & Guidance:** The SPA shall assist the Project Director.

5. **Age:** The maximum age limit will be 35 years.

6. **Remuneration:** Senior project Associate @Rs.42,000 + HRA

**National Institute of Disaster Management
(Ministry of Home Affairs)**

TERMS OF REFERENCE OF Project Scientist II (PS) No. of Position(s) – 01

1. Educational Qualification & Experience:

Doctoral Degree (Geology/ Civil Engineering/Transport Planning) with 2 years of experience in a related field like Climate / DRR /Civil Engineering/Transportation Engineering/Planning/Resilient Infrastructure, etc.

OR

Master's degree (Geology/Civil Engineering/Transport Engineering/Transportation Planning) with 5 years relevant experience in the climate adaptability, highway safety and DRR, disaster management, etc.

Desirable Experience:

- i. Good writing skills in English and familiarity with computer application (MS office) and know-how of secondary research-collection and compilation of data, hands on GIS application, analysis, interpretation, data management and report writing, etc. familiarity with traffic highways planning, management, safety and DRR related aspects.
- ii. Knowledge of the principles and practices in science and technology, adaptation, transportation planning and infrastructure resilience related issues.
- iii. Experience of research on risk/vulnerability studies, climate adaptation organization of consultation workshops and drafting of reports/documents.
- iv. Research Publication, book chapters, scientific articles, technical reports, training modules, etc.
- v. Understanding on climate change adaptation for highway/road sector, DRR, etc.
- vi. Experience in writing, developing training module/deliver training program, etc.

2 Tasks to be carried out:

The Project Scientist shall be responsible for the following tasks:

- i. Assisting PD/PM and coordinate with team
- ii. Collect, Compile, analyze and interpret various primary & secondary data/literature, needed for development of research reports, papers, strategies, etc. with reference to climate adaptation, Risk Assessment and resilience, National Highway sector, HRVA, DM plan, etc.
- iii. Assist in the study/review of related documents/plans/data collected from various sources for the purpose.
- iv. Assist by contribution to drafting the training modules and organizing training programs.
- v. Maintain the inventory of documents/resource materials and prepare periodic progress report and reviews.
- vi. Training and capacity development.
- vii. Travel as per the requirements of the project in the country.
- viii. Maintain confidentiality of information/ documents as per the policy/need.

3 Duration

The period of engagement will be for 6-8 months, and would be purely on contract basis. The engagement would be under the project and would not entail for any claim of employment with NIDM establishment or the government.

4 Supervision & Guidance:

The Principal Scientist must assist the Principal Investigator/PD of the Project.

5. Remuneration: Project scientist 'II' @Rs.67, 000+HRA

NATIONAL INSTITUTE OF DISASTER MANAGEMENT

(Ministry of Home Affairs, Government of India)

Rohini Sector 29, New Delhi-110042

Application format for Project Position

Name of the Post Applied For _____

Name of the Project/Assignment _____

1. Name: _____
2. Father's Name: _____ 3. Date of Birth: _____
3. Domicile: _____
4. Nationality: _____
5. Mailing Address (with Tel./Mob. No. and email address _____

7. Permanent Address: _____

8. Educational Qualification:

S.No.	Course	Subject	University/ Institute	Year of Passing	Division/ Class

9. Work Experience:

S.No.	Organization/ Institute	Post Held	Period From To	Pay/ Emoluments drawn*	Nature of Work	Remarks

Note: * in case of retired, last pay/emoluments drawn

10. Details of Publications/research/documentation work etc, (please attach a copy of your best publication so far with details of publisher): _

11. Additional information if any, which appears would like to mention in support to his/her suitability for the post:

12. References(upto2-Name/Affiliation and Contact details):

(Signature)

Date : _____ Mobile No.: _____ Email address: _____